

TELLER TEST

Name: _____

Company: _____

Check One: ___ Applicant ___ Incumbent

Date: _____

Equal Opportunity Employment

Title VII of the Civil Rights Act of 1964 prohibits discrimination in employment practices because of race, color, religion, sex, or national origin. The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are 40 years of age and over. The Americans with Disabilities Act of 1990 prohibits discrimination with respect to physical and mental disabilities. The Civil Rights Act of 1991 prohibits the adjustment of scores, on the basis of race, color, religion, sex or national origin, of employment-related tests. The laws of some states also prohibit some or all of the above types of discrimination.

INSTRUCTIONS

The TELLER TEST consists of 30 examples of situations involving handling money and making change. For each of the 30 situations, your task is to determine the correct course of action. In most cases this involves making the correct change. The examples below provide an illustration of the sort of situation you will encounter on the TELLER TEST. For practice, go ahead and work the example, making an "X" next to the correct answer.

Examples:

A customer cashes a check for \$25.00.

You should give her:

a. ___ a twenty-dollar bill and a five-dollar bill

b. ___ 2 twenty-dollar bills

c. ___ 2 ten-dollar bills

d. ___ a ten-dollar bill and 2 five-dollar bills

Which of the following is the same as \$ 7.26?

a. ___ a five-dollar bill, three one-dollar bills, two quarters, a dime, a nickel, and three pennies

b. ___ a five-dollar bill, two one-dollar bills, a quarter, and one penny

c. ___ a five-dollar bill, two one-dollar bills, a quarter, two dimes, a nickel, and three pennies

d. ___ a five-dollar bill, three one dollar bills, a quarter, and one penny

Following are 30 questions similar to the example you have just worked. When you are told to do so, you may begin. Read each question carefully and make an "X" next to the correct answer. You will have twenty minutes. Work as quickly and accurately as you can. There is a key to the values of the rolled coins on the next page.

Do not turn the page and begin until you are told to do so.